



# Curriculum Vitae

## Rick Schloithe

### Senior Project Manager



**Rick Schloithe** has over 35 years of expertise in project management, program coordination, and project feasibility, master planning studies, contracts procurement, contract administration, design team coordination. He has a diverse range of exposure to residential, retail, commercial, industrial, engineering, land development, urban renewal, infrastructure and health projects both in Australia and internationally.

### Career Overview

Rick has rejoined with Jim Allen & Associates Pty Ltd in 2015 as a Senior Project Manager and Management Consultant.

Projects worked on in 2015 and 2016 are: -

- ✚ AWL Master Plan Wingfield
- ✚ AWL Cattery Wingfield
- ✚ AWL Crematorium Edinburgh North
- ✚ SCC Riverpoint Retirement Village Stage 7 and 8 – Old Norlunga
- ✚ SCC Mt Carmel – Aged Care Facility Rosewater
- ✚ Tibbits Ward Calvary Wakefield Hospital
- ✚ Barossa Council REX Centre
- ✚ 285 Flinders St Adelaide
- ✚ 10 North East Rd Walkerville

Rick originally worked with Jim Allen & Associates Pty Ltd in 2004 as a Senior Project Manager and then Coffey Projects in 2007

In 2008 Rick embarked on an international career with Coffey International Development Ltd overseeing monthly general manager business risk identification and risk mitigation reports, as well as capturing ideas on how to improve management systems for an international development company across three regions (*Australia / Asia Pacific; Europe / Africa; Americas / Middle East*).

Responsible for identifying performance areas and systems requiring significant improvement to the Management system; business process; Health Safety Security Environment (*HSSE*) including maintaining the existing ISO 9001 Quality Accreditation for Australia & Europe.

Recognised by “Who’s Who” in 2012 for “showing dedication, leadership and excellence in process management”.

Selected by “Who’s Who” in 2012 as a “professional of the year representing management consulting”.

Rick has vast experience in alternative dispute resolution acting on behalf of clients to resolve disputes between clients and contractors or consultants and acting on behalf of contractors to resolve disputes with subcontractors. Rick has been an expert witness on a number of occasions.

Five years of experience as expert witness and dispute resolution including:-

- client versus builder
- client versus consultant team
- builder versus client
- contractor versus builder

An excellent communicator, Rick’s strengths lie in spotting weaknesses in project organisation and bringing process and systems to projects.

Before joining Coffey International Limited, Rick was the Director and owner of Schloithe & Associates Pty Ltd, a project management consultancy serving the construction industry and working in close association with Jim Allen & Associates Pty Ltd.

Rick attributes his success in all phases of his career primarily to hard work, fostering teamwork and communication skills



## Selected Project Experience

- **Adelaide City Council** Central Market, SA, Expert Advice
- **Australian Customs Service, SA**, procurement of new accommodation and lease agreement
- **Australian Customs vs Adelaide Airport, SA**, Expert Advice
- **Australian Barley Board** elevated 65,000t steel silo storage, rail & road intake pits, grain conveying systems, 63m high grain elevating tower, wharf based ship loader, Project value \$150m, Project Director / Superintendent
- **Animal Welfare League (AWL)** Master Plan Wingfield, SA, Advisor and Senior Project Manager
- **Animal Welfare League (AWL)** Cattery Upgrade & Refurbishment, Wingfield, SA, Senior Project Manager / Superintendent
- **Animal Welfare League (AWL)** New Crematorium Building Edinburgh North, SA, Senior Project Manager / Superintendent
- **Australian Unity** 285 Flinders St Adelaide, SA, Advisor
- **Australian Unity** 10 North East Rd Walkerville, SA, Advisor
- **Barossa Council** Administration Centre, SA, Project Manager
- **Barossa Council** REX Centre, Tanunda, SA, Advisor and Senior Project Manager
- **Burnside Council** Library and Community Centre Redevelopment, SA, Project Manager
- **Burnside War Memorial Hospital** Redevelopment, SA, Project Manager
- **Calvary Wakefield Hospital**, Adelaide, SA, Tibbits Ward, Senior Project Manager / Superintendent
- **Children's Hospital** Level 6, Cardiac Ward, SA, Project Manager
- **Commonwealth Bank** new works, refurbishments, fitouts, SA, Project Manager
- **Daws Road High School** Refurbishment, SA, Project Manager
- **Family Law Courts Project, Sydney, NSW**, incorporating joinery works fabricated in Adelaide, Quality Assurance and Control
- **Frontage Apartments**, Victor Harbor, SA, Project Manager
- **Hansen Yuncken Pty Ltd vs Kyren Pty Ltd, SA**, Expert Advice
- **Lyell McEwin Emergency Department** Extension and Upgrade, SA, Construction Management
- Maintenance Programme for **South Australian Housing Trust**, SA, Project Manager
- Property Management for **South Australian Housing Trust**, SA, Administration / Managing contracts and minor works
- **Spotless Services Defence Department**, SA, Cogeneration System, Power Factor Correction, Laboratories, Plant & Equipment, Project Manager
- **SA Baptist Church**, Playford Nursing Home, SA, Project Manager and Construction Manager of a 64 bed Nursing Home
- **Southern Cross Care** - Mt Carmel – Aged Care Facility Rosewater, Advisor and Superintendent
- **Southern Cross Care** - Riverpoint Retirement Village Stage 7 and 8 – Old Norlunga, Advisor and Superintendent
- **Southcorp Winery** Refrigerated Warehouse, SA, Managing Contractor
- **State Bank** Tower Project Commercial Fitout, SA, Construction Manager
- **State Bank** new works, refurbishments, fitouts, SA, Project Manager
- **Scott Salisbury Homes, SA**, Management Systems Review and Recommendation
- **Victor Harbor Council** Civic Centre and Library, SA, Project Manager

## PROFESSIONAL EXPERTISE

- Auditing of Business Process, Company Structures, Business Plans and Management Systems
- Project Management
- Contract Administration
- Contract Tendering and Procurement
- Programming
- Project Controls
- Project Co-ordination
- Construction Management
- Design Co-ordination
- Program Management
- Public Consultation
- Risk Management
- Strategic Advice
- Tenancy Co-ordination
- Value Management
- Stakeholder Liaison
- Brief Preparation
- Sustainability Management
- OH&S Management
- Quality Assurance



## QUALIFICATIONS & AFFILIATIONS

- Member of Australian Institute of Project Management
- Certified Process Professional
- Former Trustee Director of the Baulderstone Hornibrook Superannuation Fund
- Royal Australian Navy Reserves – Leading Seaman
- Customer Contact Course
- Trustee Training Course
- Assertiveness Training for Professionals
- Train the Trainer Course
- Interpersonal Skills Training
- Supervisor Training
- The Managerial Grid Course

## Core Competencies

### Communication:

- Extensive experience in managing employees and staff since 1985.
- Training, up-skilling, transitioning and developing staff to upper level employment, as well as hiring and termination of employees / staff, whilst maintaining good relationships with staff & unions. Excellent communication skills with an ability to connect with all levels of the organisation, including Executive and Board level management.
- An excellent communicator, his strengths lie in identifying weaknesses in business / project organisations and bringing rigorous process and practical systems to business / projects.

### Project Management / Delivery:

- Various major project experience >\$160m and a strong background in building construction and commercial fitouts.
- Diverse range of experience in residential, retail, commercial, industrial, engineering, land development, urban renewal, infrastructure and health projects.
- In excess of 35 years' experience in project management, program co-ordination, project feasibility, and master planning studies, procurement of contracts, contract administration, and design team co-ordination.
- Contract tendering / Procurement / Feasibility studies / Proposal writing / Brief preparation / Design co-ordination / MS Project
- Program Management / Consulting / Community consultation
- Sustainability management / Process engineering
- Construction management / Cost management/Contract administration / Tenancy co-ordination

## Risk, Business Process and Continuous Improvement

- PMO - (Project Management Office) / Management Systems / Business Process
- Strategic Advice / Governance
- Program Delivery Management / Change Management / Quality Management
- Enterprise Wide Risk Framework

### Leadership:

- Extensive project management team experience
- Comprehensive and in depth understanding of the roles and responsibilities of organisations, culminating with the successful implementation of strategic goals, and internal initiated projects to meet the future direction and vision of Businesses.
- Decisive, analytical, collaborative, and inclusive. A leader with executive managerial skills and attributes designed to achieve positive, and dynamic results.
- Rick has also been a Trustee Director of the Baulderstone Hornibrook Superannuation Fund from 1992 to 1996.

## Endorsements

### Joe Neubauer - Construction Manager - at John Hindmarsh SA Builders

*"Rick and I worked together over several years, Rick's knowledge of construction was exceptional covering project procurement, budget estimates, programming, WH&S.*

*Rick also added great value to the John Hindmarsh organization through his ability to communicate with people at all levels."*

### Jason Knott - Quality Manager at Coffey International Ltd

*"Rick has an exceptional understanding of risk and quality management and related supporting processes required to deliver risk management as an organisational capability.*

*I would highly recommend Rick for any business looking to implement this capability into their daily operations."*